

How to Read and Delete Notifications

Last Modified on 05/30/2025 11:20 am PDT

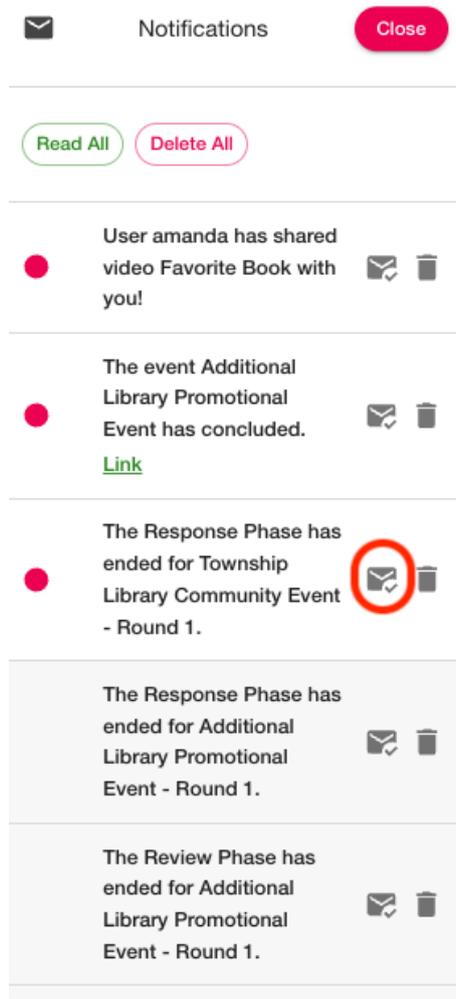
Once you create a Grit Test account, you'll start receiving notifications about Events, including when Response Phases are starting and ending. Our notifications system helps you keep track of your events, keeping it all in one easy place! You can further organize your notifications by reading and/or deleting them.

How to Read Notifications

1. Click the Envelope button on the top right to access your Notifications on the Notifications tab.

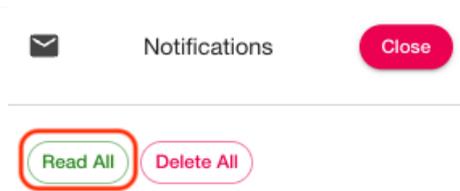


2. Once you've opened the Notifications tab, you can scroll through your messages. Click the envelope icon on unread notifications to mark them as read.



One notifications are read, they will appear a darker gray, as shown in the last two notifications in the example above.

3. (Optional) Additionally, you can click the Read All button on the top right of the Notifications tab to mark all the notifications in the tab as read.



Please Note: You can click read Notifications envelope button to mark them as unread again.

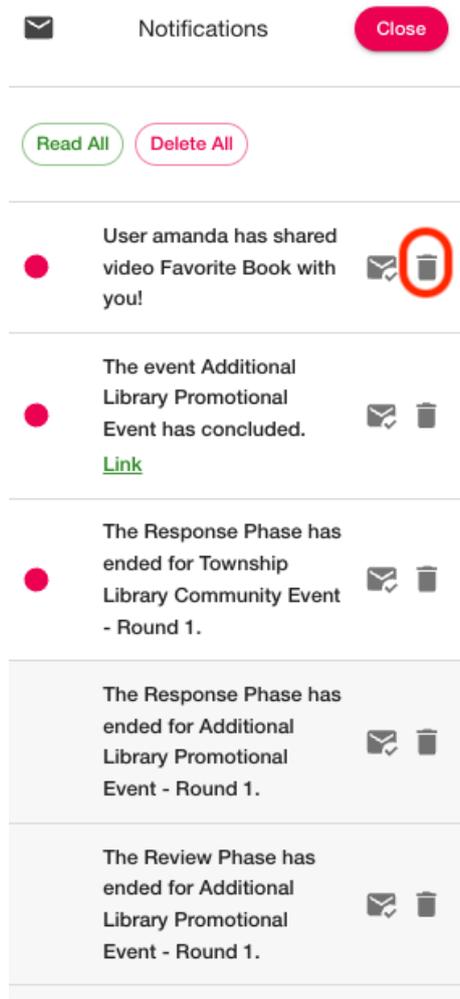
4. Click the Close button on the top right to close the notifications tab.

How to Delete Notifications

1. Click the Envelope button on the top right to access your Notifications on the Notifications tab.



2. Once you've opened the Notifications tab, you can scroll through your messages. Click the trashcan icon on notifications to delete them.



3. (Optional) Additionally, you can click the Delete All button on the top right of the Notifications tab to delete all notifications in the tab.



Notifications

Close

Read All

Delete All

4. Click the Close button on the top right to close the notifications tab.